



Committee and Date

Cabinet

7 November 2018

CABINET

**Minutes of the meeting held on 17 October 2018 in the Shrewsbury Room, Shirehall, Abbey Foregate, Shrewsbury, Shropshire, SY2 6ND
11.00 am - 11.18 am**

Responsible Officer: Amanda Holyoak
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Present

Councillors Peter Nutting (Leader), Steve Charmley (Deputy Leader), Joyce Barrow, Lezley Picton, Robert Macey, Nic Laurens, Lee Chapman and Steve Davenport

79 Apologies for Absence

Apologies were received from Councillor Nick Bardsley.

80 Disclosable Pecuniary Interests

Councillors Robert Macey and Steve Davenport both declared an interest in item 9, Community Asset Transfer: Oswestry Station Building, as they both had been involved with the Organisation involved in the transfer on a similar project. Both left the room for the duration of this item.

81 Minutes

RESOLVED:

That, subject to the deletion of the incomplete text at Minute 75, the Minutes of the Cabinet meetings held on 17 and 26 September 2018 be approved.

82 Public Question Time

There were no public questions.

83 Member Questions

There were no member questions.

84 **Scrutiny Items**

There were no scrutiny items.

85 **Shropshire's Great Outdoors Strategy**

The Portfolio Holder for Culture and Leisure introduced the report of the Chief Executive setting out Shropshire's Great Outdoors Strategy 2018 – 2028. She drew attention to the significant benefits to the county provided by access to the outdoors including to the health and wellbeing and economy of the county. She thanked all contributors to the Strategy, including the wide range of voluntary sector partners and their teams, Town and Parish Councils and the public.

RESOLVED:

That the publication of Shropshire's Great Outdoors Strategy 2018 to 2028 and the revised Shropshire Council policies in Appendix 5 of the Strategy be supported.

86 **Annual Report on Health and Safety Performance for 2017/2018**

The Deputy Leader and Portfolio Holder for Corporate and Commercial Support outlined the report of the Head of Human Resources and Development setting out the Annual Report on Health and Safety Performance for 2017/2018. In response to a question from a Member regarding percentage of stress related absence the Deputy Leader agreed to supply information on actual figures.

RESOLVED:

i) The contents of the report are accepted; particularly noting:

- Good progress has been made during 2017/2018 on managing health and safety across the Council.
- Reportable employee accidents to the Health & Safety Executive (HSE) have increased and minor accidents have decreased compared to last year's figures.
- Benchmarking with other Unitary Councils show that Shropshire Council performs well in terms of accident statistics.
- Service Areas and the Health & Safety Team work well together.
- The Council continues to maintain a good relationship with the HSE.

ii) The Key Actions for 2018/2019 are agreed

The key actions for Shropshire Council are:

- The Health and Safety Team to work with Service Areas to produce and implement H&S management systems including policies, procedures and arrangements
- Development of external contracts with associated Service Level Agreements (SLA) in place.
- To fulfil contractual monitoring and support to Academies and customers under Service Level Agreements
- Continue updating and monitoring of Workstation Safety Plus to reduce risks associated with musculoskeletal disorders.
- Raise awareness of workstation assessments in particular agile working.
- Continuation of staff wellbeing events throughout the year.
- Support 'Leap into Learning' development for e-learning health and safety awareness courses across service areas.
- Digital Transformation Programme – support development for the management of accident data and case management arrangements for occupational health.
- To engage with Service Areas to ensure that health and safety compliance is in place and to review Self-Monitoring Checklist to ensure roll out to Premise and Team Managers
- To continue to implement the Wellbeing Plan and facilitate three themes of Be Active, Be Minded and Be Informed
- Market and deliver new Defibrillator course that has been developed

87 **Community Asset Transfer: Oswestry Station Building**

Councillors Davenport and Macey left the room for the duration of this item.

The Deputy Leader and Portfolio Holder for Corporate and Commercial Support introduced a report of the Director of Place setting out an assessment of an application made by Oswestry Station Building Trust in respect of the Oswestry Station Building. The report concluded in a recommendation to make this Transfer and a funding award in line with the Council's Community Asset Transfer Policy. He moved a slight amendment to the recommendation in order to reflect the recent appointment of the Director of Place. Following a brief discussion regarding the need to ensure compliance with State Aid Rules, the Head of Legal and Democratic Services agreed to circulate a briefing note for Members on the principles of these regulations.

RESOLVED:

That, in principle, the disposal of the Oswestry Station Building as a Community Asset Transfer is agreed, with delegated authority to the Director of Place, in consultation with the Portfolio Holder for Corporate and Commercial Support, to agree the method and terms of disposal to ensure compliance with State Aid Rules and the Council’s legislative obligations, and a one-off grant funding award of up to £30,000 to the Trust.

88 Exclusion of the Public and Press

RESOLVED:

That, in accordance with the provisions of Schedule 12A of the Local Government Act 1972 and Paragraph 10.4 (3) of the Council’s Access to Information Rules, the public and press be excluded from the meeting for the following item.

89 Exempt Minutes

RESOLVED:

That the exempt Minutes of the Cabinet meeting held on 26 September 2018 be approved as a correct record and signed by the Leader.

Signed (Leader)

Date: